

SCHOOL CLOSING AND CANCELLATION

The Superintendent shall be authorized to announce the closing of schools if prevailing or potential hazards threaten the safety and well-being of pupils, staff, or school property. Public announcements and releases to news media shall be made or approved by the Superintendent or designee.

EMERGENCIES

If students have reported to school and an emergency arises during the school day, students may be dismissed early. Such dismissal shall be only by direction of the Superintendent. In the event of dismissal during the school day, all educational and building employees are to continue their work, unless otherwise notified by the Superintendent. The Superintendent's office will notify news media and other such persons and organizations as necessary of the decision to dismiss early. In cases where students are dismissed early, teachers are expected to supervise all students under their jurisdiction until they have departed from the school campus.

EMERGENCY CLOSURE OF SCHOOLS

When emergency conditions are such that the Superintendent declares the official closure of Livingston Parish schools, all employees, and other than those in emergency essential positions, shall be excused for the day with pay (Inclement Weather Pay, Hazard Pay, Emergency Leave Pay). In the event of an impending emergency, or any type disaster, the Superintendent shall decide which employees are essential. Employees that are required to work during an official closure shall receive overtime for all hours actually worked in excess of forty (40) hours per week. Hours worked shall not include meal or sleep breaks.

FUNERALS

One or more local schools may be closed or dismissed early for funerals of persons in the community. Such closure shall be at the direction of the Superintendent.

Revised: November 21, 2019

Ref: La. Rev. Stat. Ann. §17:81; Board minutes, 11-21-19.